

State North DakotaTIONS OF STATE LAWS, RULES, REGULATIONS AND POLICY STATEMENTS
IDING ASSURANCE OF CONFORMITY TO FEDERAL MERIT SYSTEM STANDARDS

STANDARDS OF PERSONNEL ADMINISTRATION

1. North Dakota Century Code, Chapter 54-40 as amended, establishes the North Dakota Merit System Council its powers and duties, and the agencies covered, including the state and local Social Service Boards.
2. North Dakota Century Code, Chapter 54-44.3, establishes a statewide Central Personnel Division and amends Chapter 54-40 to merge the North Dakota Merit System Council with the Central Personnel Division.
3. North Dakota Merit System Council rules and regulations as amended are filed with the United States Civil Service Commission as required and are followed in the personnel administration of state and local Social Service Boards.
4. North Dakota Century Code, Chapter 54-40-06, requires local agencies administering the state plan to utilize methods of personnel administration in accord with the North Dakota Merit System Council rules and regulations that are in accord with the federal standards for personnel administration. This legal citation is reproduced below in lieu of a signed statement from each local agency that administers any part of the State Service Plan.

"54-42-06. Agencies subject to merit system. -- All personnel employed by the Social Service Board of North Dakota, the area and county offices of such board, the North Dakota Employment Security Bureau, the North Dakota Merit System Council and the North Dakota State Department of Health, and other agencies or political subdivisions as may by federal laws or regulations be required to be subject to the merit system in order to obtain federal grants-in-aid, shall be covered by the complete merit system provided in this chapter. The merit system council shall provide merit system coverage to mental health and retardation service units, human service center and other units resulting from combinations of mental health and retardation service units, area social service centers, and other functions or services of state agencies or political departments or divisions, or positions, shall be placed under the complete or limited merit system in the manner and to the extent the legislative assembly shall by law direct."

Sub. #	<u>76-20</u>
Accepted	<u>9/22/76</u>

UNITED STATES CIVIL SERVICE COMMISSION

IN REPLY PLEASE REFER TO

THE DENVER REGION
OF THE CIVIL SERVICE COMMISSION
AT THE DENVER FEDERAL CENTER
1000 14TH AVENUE
DENVER, COLORADO 80202

DENVER REGION

COMPRISING COLORADO, MONTANA, NORTH DAKOTA, SOUTH DAKOTA, UTAH, WYOMING
OFFICE OF THE DIRECTOR, DENVER, COLO. 80225

DE: IPP
YOUR REFERENCE

July 7, 1976

Mr. T. N. Tangedahl
Executive Director
Social Service Board
of North Dakota
State Capitol
Bismarck, North Dakota 58505

Dear Mr. Tangedahl:

We have the appropriate citations of the North Dakota Century Code relating to the establishment of the Central Personnel Division and the Personnel Policies for Merit System Agencies forwarded by Mr. DeBilzan's letter of June 14.

Our report on the evaluation of the State's merit system operation was forwarded to you by letter of June 7 from Mr. George P. Dwyer, Regional Director, U. S. Civil Service Commission. We indicated in that report (page 43) that the current provisions of the Law effective 7/1/75, and the Policies effective 2/1/76, are in substantial conformity with Federal Standards. A number of recommendations were also made in that report for improvement of the new personnel system.

I have been consulting with SRS-DHEW staff for several months on a plan to simplify the citation submittal procedure for all programs, such as those required by the SRS Action Transmittals 76-27(AAM) of 2/18/76 and 76-39(MSA) of 3/9/76. It appears to us that Action Transmittal 76-27 requires submittal of citations and amendments to the Civil Service Commission, while Action Transmittal 76-39 calls for submittal of citations as an attachment (5.1-A) to the State plan preprint and submittal of amendments to the State Merit System agency. "...which will obtain the CSC approval." A procedure to satisfy all program needs has not yet been developed.

In order to expedite a response to Mr. DeBilzan's letter, this will serve as an assurance that the attached listing of citations forwarded by that letter have been determined as adequate to meet the requirements of the Department of Health, Education and Welfare Action Transmittals in regard to conformity with Federal Merit System Standards.

Please advise us if additional assurances are needed.

Sincerely,

Don J. Wadsworth, Merit Systems
Intergovernmental Personnel
Programs Division

THE MERIT SYSTEM-A GOOD INVESTMENT IN GOOD GOVERNMENT